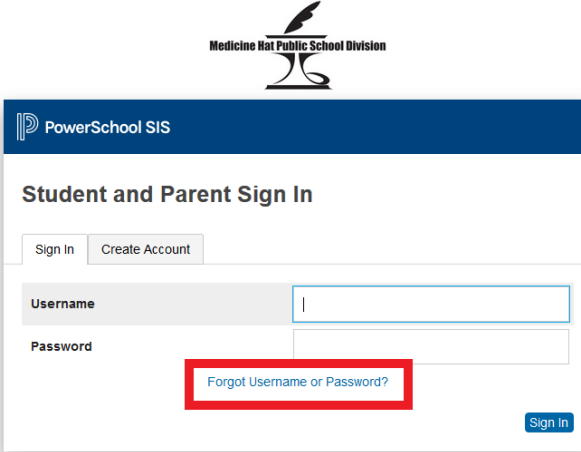


# Medicine Hat Public School Division PowerSchool "How To" Parent Logging Into the Parent Portal And Forgot Username

1. Copy and paste this URL into an internet browser: <https://psapp.sd76.ca/public/home.html> or go to the Medicine Hat Public School Division website: <http://www.mhpsd.ca/>
2. Scroll to the bottom of the page and click on "Students & Families" tab, under "For Families" click on "PowerSchool Access".
3. This will take you to the PowerSchool Student and Parent Sign In login page
4. Click on "Forgot User Name or Password".



Medicine Hat Public School Division

PowerSchool SIS

### Student and Parent Sign In

Sign In Create Account

Username

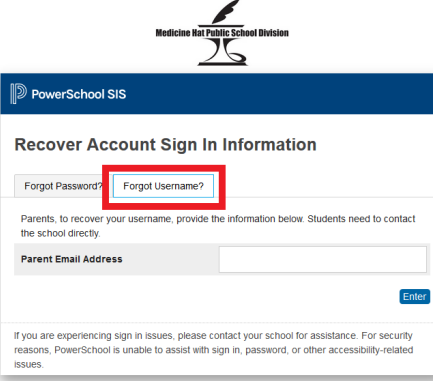
Password

[Forgot Username or Password?](#)

Sign In

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5. Click on the "Forgot Username?" tab and enter the email address that you received our email from into the "Parent Email Address" field and click on "Enter"



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### Recover Account Sign In Information

Forgot Password? **Forgot Username?**

Parents, to recover your username, provide the information below. Students need to contact the school directly.

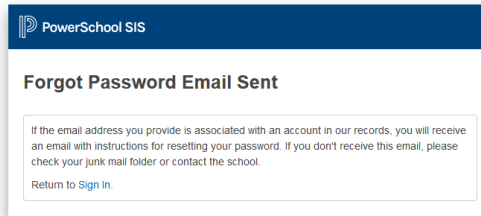
Parent Email Address

Enter

If you are experiencing sign in issues, please contact your school for assistance. For security reasons, PowerSchool is unable to assist with sign in, password, or other accessibility-related issues.

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6. You will now see a "Forgot Password Email Sent" message.



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7. Check the inbox of the email address that you entered. Please note this could take up to 30 minutes. You will receive an email looking something like this:

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**From:** [noreply@sd76.ab.ca](mailto:noreply@sd76.ab.ca) <[noreply@sd76.ab.ca](mailto:noreply@sd76.ab.ca)>  
**Sent:** Wednesday, January 22, 2020 9:42:42 AM  
**Subject:** PowerSchool Username Request

Your PowerSchool Username is [REDACTED] Your username will show here

To sign in, visit the link below.

[https://can01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fpsapp.sd76.ca%3A443%2Fpublic%2Frecover\\_username.html&data=01%7C01%7CClaire.Petersen%40sd76.ab.ca%7C23fd697cb04740e0dde08d79f5a1a5d%7C6325eca4107148a3ac766519c58eed73%7C0&ampsdata=1hL4Vw2I2TFAz8tIgoQGSNXatWFn8Zsr2fEdXkcvf%3D&amp;reserved=0](https://can01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fpsapp.sd76.ca%3A443%2Fpublic%2Frecover_username.html&data=01%7C01%7CClaire.Petersen%40sd76.ab.ca%7C23fd697cb04740e0dde08d79f5a1a5d%7C6325eca4107148a3ac766519c58eed73%7C0&ampsdata=1hL4Vw2I2TFAz8tIgoQGSNXatWFn8Zsr2fEdXkcvf%3D&amp;reserved=0)

If clicking the link above does not work, copy and paste the web site address in a new browser window instead.

If you have forgotten your password, click the "Having Trouble Signing In?" link on the sign in page and follow steps for recovering your password.

Note: Replies to this message are not monitored or answered.

8. Click on the link in the email, it will take you back to the "PowerSchool Student and Parent Sign In" page, enter the "Parent Username" you received in your email into the "Username" field and enter your password. Success!! You are now in the PowerSchool Parent Portal.